

Kalamazoo VALLEYTM

community college

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of March 8, 2011 Cabinet Meeting
Date: March 8, 2011

Members Present: Anderson, Bertch, , Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Johnson, Kocher, Niewoonder and Schlack

Members Absent: Bohnet

TBO Discussion

- a. Reported on the following **Personnel** items:
 - o Three part-time vacant positions were filled by Bob Wright (printing services), Joshua Meeks (media services), and Dave Impelizzeri (media services)
- b. Reality Checks:
 - o Reported that a meeting is scheduled later this week to discuss the subject of student injuries.
- c. Kudos! were given to –
 - o No new kudos shared.
- d. Strengths Discussion –Cabinet members mentioned that they are discussing their Q12 results with their team members.
- e. Book Discussion:
 - o Louise led the discussion of Chap. Four for the book “Nine Shift.” Steve volunteered to present Chap. Five at the next meeting.

Approval of Minutes

The Cabinet approved the minutes of the March 1, 2011 meeting as presented.

Other

- o Heard a brief synopsis of last week’s MCCBOA meeting.
- o The second nacelle for the wind academy is arriving this week.
- o Mentioned changes in I.T. security/password requirements for students and applicants.
- o Heard a brief update on the planning for the summer schedule.
- o Reported that an estimated 500 middle school students were on campus last week for the Science Olympiad.
- o Reported that both the men’s and women’s basketball teams have qualified for the national tournament and that Dick Shilts received his 700th career win.
- o Heard an update on the State budget and implications for higher education.
- o Reminded everyone of this Friday’s administrative meeting.

- Kathy reported that she will be meeting with some state legislators in Lansing later this week.

First Reading of Proposed Changes to CMOP 6020

Reviewed the proposed changes to CMOP 6020 and suggested additional changes. The policy will come back next week for a second reading.

Recommendation for Additional Funds for Marketing Intern

It was MOVED, SECONDED and CARRIED to allocate an additional \$1,500 to support extending one internship position in the marketing department.

Schedule Date of Planning Meeting

Agreed that the Cabinet would meet on March 29 to begin planning for the FY 2012 budget.

Travel – the following travel items were reported:

- Cindy Buckley will be visiting Bristol Community College in Fall River, Massachusetts March 22-23 – expenses to be reimbursed by BCC.
- Roger Miller and Dick Shilts will attend the MCCA and NJCAA athletic directors' meeting at Oakland Community College, March 23-24.
- Reported that Dawn Pantaleo and Rick Kraas will attend the AITP conference in Orlando, Florida March 23-27, along with 14 students.

Grants

- Mentioned the submission of a planning grant application to the U.S. Dept. of Labor in partnership with 13 community colleges to help us develop e-portfolios for students.

Next Meeting – The next meeting is scheduled for ***Tuesday, March 15*** and will begin at ***8 a.m.***